



STUDENT RESPONSIBILITIES DURING REMOTE LEARNING

2021

To be a safe, respectful, responsible and excellent learner, I will:

- create and/or follow a daily routine for learning
 - Complete the 'Daily check-in' with my teacher, on Google Classroom or Seesaw. Even if I am completing hard copies of work. This lets teachers know I am learning from home that day, so teachers can mark the roll. If I am sick and not completing work that day, I will let my teacher know this in the 'Daily check-in', so I can be marked as absent.
 - Complete set activities for the day. I will work at my own pace, but always try my best. I will remember to 'Turn in' all work. This can be done via the 'Turn in' tab, or by uploading photos of my work to the 'Submit daily work here' tab on Google Classroom. On Seesaw, I will upload completed work as shown.
 - Set myself a recess, lunch and crunch and sip break
 - Take a break when I need to. Get a drink, listen to some music, ask my parents or carer if I can go for a walk, do some stretches, play with a ball etc
- work in a safe, comfortable, quiet space in my home, that has been set aside for me
- regularly monitor digital platforms ([Google Classroom](#) or [Seesaw](#)) and remind my parents to check the [school app](#), for announcements, updates and feedback from the school and my teachers
- complete learning tasks honestly and do my best work. It is ok to get help with my work, but it must be my work.

- do my best to meet timelines, commitments, and due dates
- communicate with my teachers if I cannot meet deadlines or require additional support.

There will be a daily space for asking 'Questions about my learning'.

- collaborate with and support my classmates in their learning. If I see a question from a classmate that I know the answer to, I will let them know my ideas and thoughts.
- follow the department's [Student use of digital devices and online services policy](#)
- communicate with school staff as different needs arise. Teachers will be calling all families on a regular basis. This is an opportunity for the teacher to check in with students and parents and offer any help or support that may be required. Please remember teachers will be calling from a private mobile number. We encourage parents to answer these numbers during the 'Learning From Home' period. If I need to get in contact with my teacher, I can send them a private message on Google Classroom or Seesaw, or ask my parents to call the school office (02 9833 7615) and let them know I need to speak with my teacher.



Education



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(Remember to use any numbers in your username)

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Use the QR code sent to your family access account

To access the DoE Student Portal, Google Classroom or Seesaw, click on the picture above.